

DELHI COMMISSION FOR WOMEN

Right to Information Act, 2005

Manual 2

Powers and duties of officers and staff

[Section 4(1)(b)(ii)]

S.No	Designation of Post	Powers				Duties attached
		Administrative	Financial	Statutory	Others	
1	Chairperson	Nil	Nil	Nil	Nil	Head of the Commission and duties as per the DCW Act
2	Member Secretary	Functions under the direction of DCW for Administrative Powers	Functions under the direction of DCW for Financial Powers	Nil	Nil	Functions under the direction of DCW for Administrative & Financial Powers
3	Members	Nil	Nil	Nil	Nil	Duties as per the DCW Act
4	Assistant Secretary	Nil	DDO	Nil	Nil	Duties attached with the Section Officer.
5	Assistant Accounts Officer	Nil	Nil	Nil	Nil	Works related to Accounts and DDO
6	Private Secretary	Nil	Nil	Nil	Nil	Attached to the Member Secretary